

1st Evaluation _____

2nd Evaluation _____

Appalachian State University Student Orientation Leader Performance Evaluation

Student _____

Evaluation Date _____

Evaluator _____

Department _____

Type of work done _____

Please rate the student employee using the following scale:

6 = Outstanding 5 = Very Good 4 = Competent 3 = Needs Improvement

2 = Does not demonstrate stated behavior 1 = Not applicable

6 5 4 3 2 1

Is reliable, dependable, and punctual

Is thorough, neat, and accurate

Shows initiative and willingness to assume responsibility

Demonstrates flexibility and resourcefulness

Is well groomed and appropriately dressed

Cooperates with co-workers

Responds positively to suggestions and evaluation

Is enthusiastic about the job

Communicates an overall attitude of professionalism

	6	5	4	3	2	1

Strengths:

Areas for Improvement:

Other Comments:

Student's Signature _____

Date _____

Evaluator's Signature _____

Date _____

Note: The Student's signature does not necessary imply agreement with the Performance Evaluation. It does indicate that a formal meeting was held between the student and the supervisor on this date.